

#### 4G Schools internet Monthly reporting via MIS user manual

Type in your browser the following address: [www.ict.e.reb.rw](http://www.ict.e.reb.rw)

You will be landed to this page

ict.e.reb.rw

FINAL\_Eneza\_Maste... Download HeidiSQL

REB ICTE-MIS

HOME APPLY FOR TOKEN SEARCH STUDENT STUDENTS LIST CONNECTIVITY REPORT NETWORK SUPPORT LOGIN

Rwanda Education Board

Meeting title: Training on School Monthly internet reporting via REB MIS for schools what missed first training session  
Day, Dates and Hours: Monday March 15, 2021 From 10:30 AM to 11:30 AM  
Meeting link [Join a Meeting](#)

Welcome to REB-ICT in Education Management Information System

Click on **CONNECTIVITY REPORT** Menu

Type your school name in search box  
(e.g Do not type GS Tumba just type Tumba)

The screenshot shows a web browser window with the URL `icte.reb.rw`. The browser's address bar contains the URL and several icons (search, star, AB, checkmark). Below the address bar, there are two tabs: "FINAL\_Eneza\_Maste..." and "Download HeidiSQL". The website's header is dark blue and contains the logo for "REB ICTE-MIS" on the left and a navigation menu on the right with items: "HOME", "APPLY FOR TOKEN", "SEARCH STUDENT", "STUDENTS LIST", "CONNECTIVITY REPORT" (highlighted), "NETWORK SUPPORT", and "LOGIN". Below the header is a light blue banner with the text "→ Submit your School Connectivity". The main content area has a light green background. At the top of this area is a warning message in a rounded rectangle: "⚠ Please type the name your school or a part of your school name and then click on search." Below this is a search section titled "Search your School" which includes a text input field with the placeholder "Type Your School" and a blue "Search..." button. A black arrow points from the text above to the search input field.

← → ↻ icte.reb.rw

FINAL\_Eneza\_Maste... Download HeidiSQL

**REB** ICTE-MIS

HOME APPLY FOR TOKEN SEARCH STUDENT STUDENTS LIST **CONNECTIVITY REPORT** NETWORK SUPPORT LOGIN

→ **Submit your School Connectivity**

⚠ Please type the name your school or a part of your school name and then click on search.

Search your School

tumbal

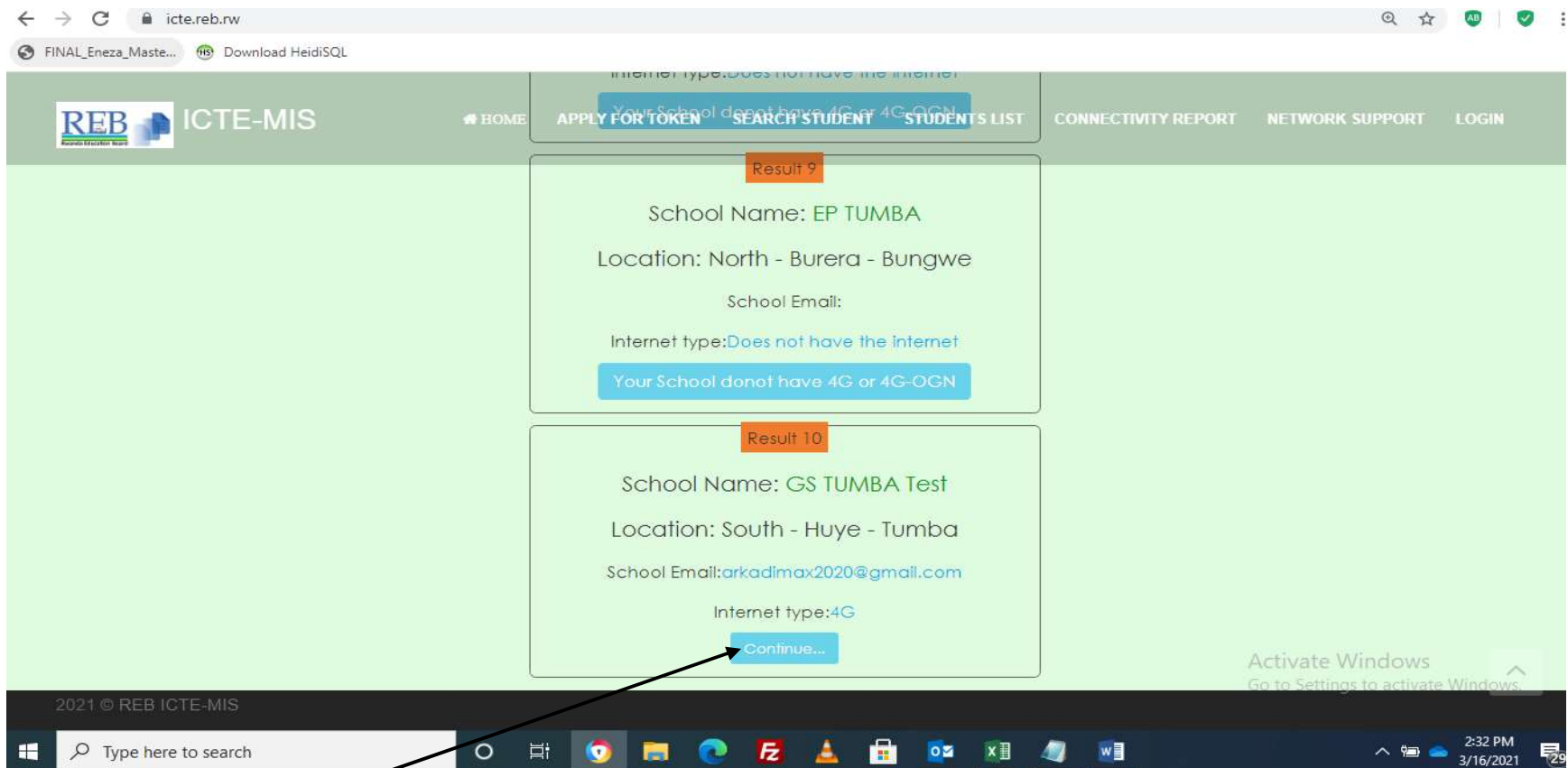
Search...

2021 © REB ICTE-MIS

Activate Windows  
Go to Settings to activate Windows.

Click search button

**Note:** use key word then list schools will be displayed and select your own school. Check if your school emails is recorded correctly, if not contact REB Team to change you school email on the following telephone: **0786543643,0734542540** or via this email: **pkamara@reb.rw**



Click on **continue** to the appropriate box where you school is listed

After clicking on continue you will be directed to this page, listing months that are not reported, you will only be allowed to report previous month before you report the current Month. Eg: **System cannot allow you to report November 2020 before you report October 2020**

Then click on **submit**

The screenshot shows a web browser window with the URL `icte.reb.rw`. The page title is "Submit Monthly Connectivity Report". The navigation menu includes: HOME, APPLY FOR TOKEN, SEARCH STUDENT, STUDENTS LIST, CONNECTIVITY REPORT, NETWORK SUPPORT, and LOGIN. A warning message states: "Please select the Month to which you want to submit the connectivity report and make sure that the email is recorded well. If not contact REB at `pkamara@reb.rw`".

School Name: GS TUMBA Test  
Province: South  
District: Huye  
Sector: Tumba  
Email: `arkadimax2020@gmail.com`

Today we are on: 16, March 2021

October 2020	Submit
November 2020	Submit first the previous months
December 2020	Submit first the previous months
January 2021	Submit first the previous months
February 2021	Submit first the previous months

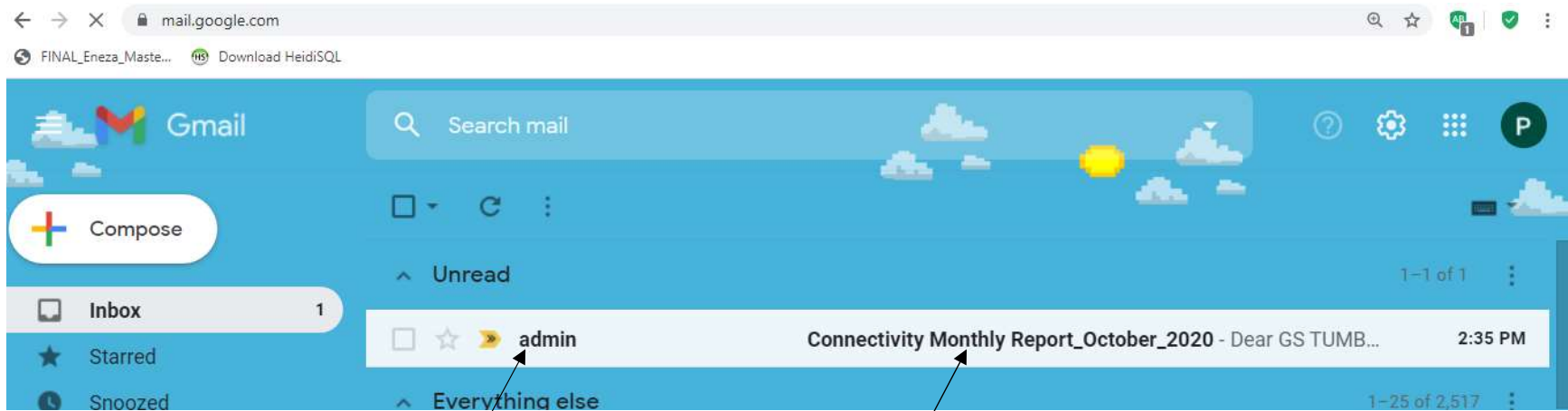
Windows taskbar at the bottom shows the search bar, task view, and various application icons. The system tray displays the time as 2:34 PM on 3/16/2021.

Click here to **submit**

Note: Before you click **submit** check whether the school email is well recorded, once clicked the system will generate token to allow you submit you report and this token will be sent to school email.

The screenshot shows a web browser window with the URL `icte.reb.nw`. The browser's address bar contains two tabs: "FINAL\_Eneza\_Maste..." and "Download HeidiSQL". The website header features the REB logo and the text "ICTE-MIS". A navigation menu includes links for "HOME", "APPLY FOR TOKEN", "SEARCH STUDENT", "STUDENT'S LIST", "CONNECTIVITY REPORT", "NETWORK SUPPORT", and "LOGIN". A prominent blue button labeled "Apply for Token" is centered on the page. Below this, a green notification box displays the following text: "Wonderfull GS TUMBA Test! Your application has been well received at REB.A new token to submit monthly report for has been sent to arkadimax2020@gmail.com Check your email." The footer of the page shows "2021 © REB ICTE-MIS". The Windows taskbar at the bottom includes a search bar, several application icons, and a system tray showing the time as 2:35 PM on 3/16/2021.

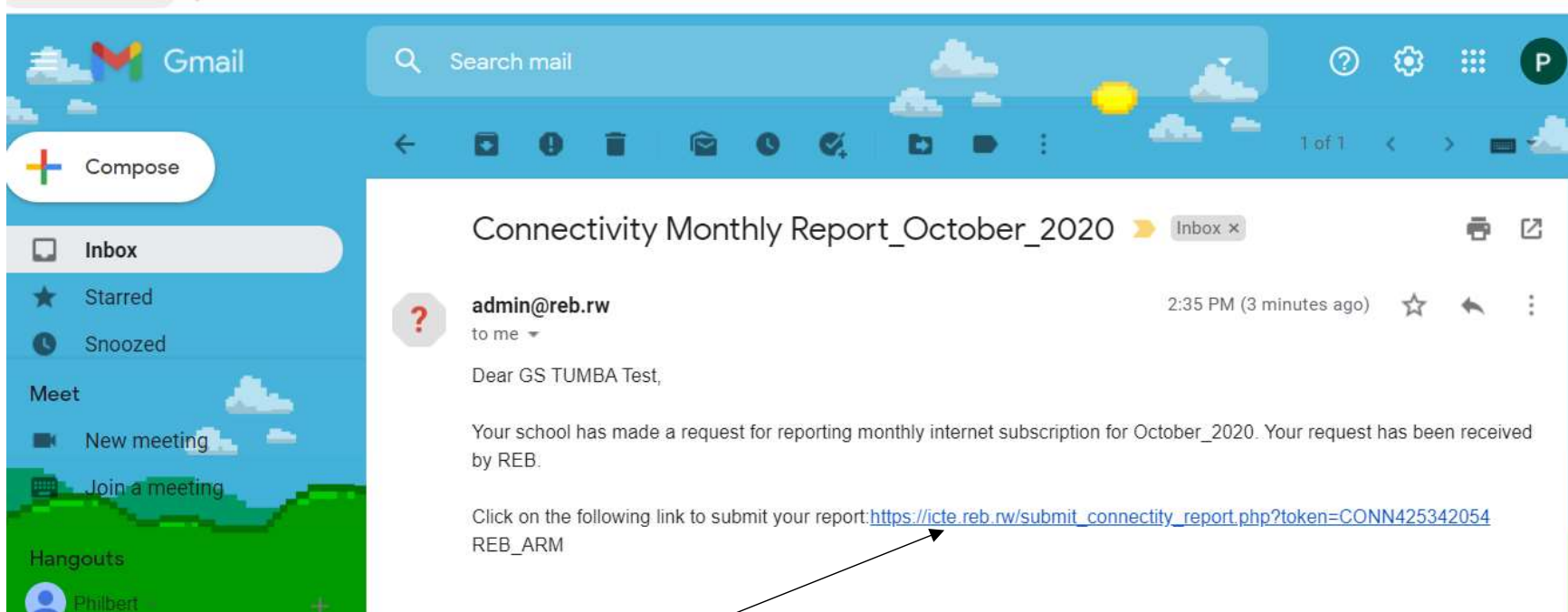
This is system notification that token were generated and sent to your school email



Check your email, the sender mail is [admin@reb.rw](mailto:admin@reb.rw) , With Title: Connectivity Monthly Report Then Month and Year for this case the report is of **October 2020**

**NB: September and October is for testing it will not be considered for payment. We will only consider November, December, January and February.**





When reading your email content **click** on the **link** in the email to submit the report

When clicked on the link you will be prompted to the page bellow

Two Options are available

1. Did the school receive internet
2. Didn't the school receive internet

**Let us start our demo with scenario where the school received internet**

If the school received internet click the **First choice**

The screenshot shows a web browser window with the URL `icte.reb.rw`. The browser's address bar contains the URL and search, star, and refresh icons. Below the address bar, there are two tabs: "FINAL\_Eneza\_Maste..." and "Download HeidiSQL".

The website header features the REB logo and the text "ICTE-MIS". To the right of the logo, there is a navigation menu with the following items: "HOME", "APPLY FOR TOKEN", "SEARCH STUDENT", "STUDENTS LIST", "CONNECTIVITY REPORT", "NETWORK SUPPORT", and "LOGIN".

The main content area has a blue banner with the text "→ Submit Monthly Connectivity report for October". Below this banner, the page content is as follows:

Dear **GS TUMBA Test**,

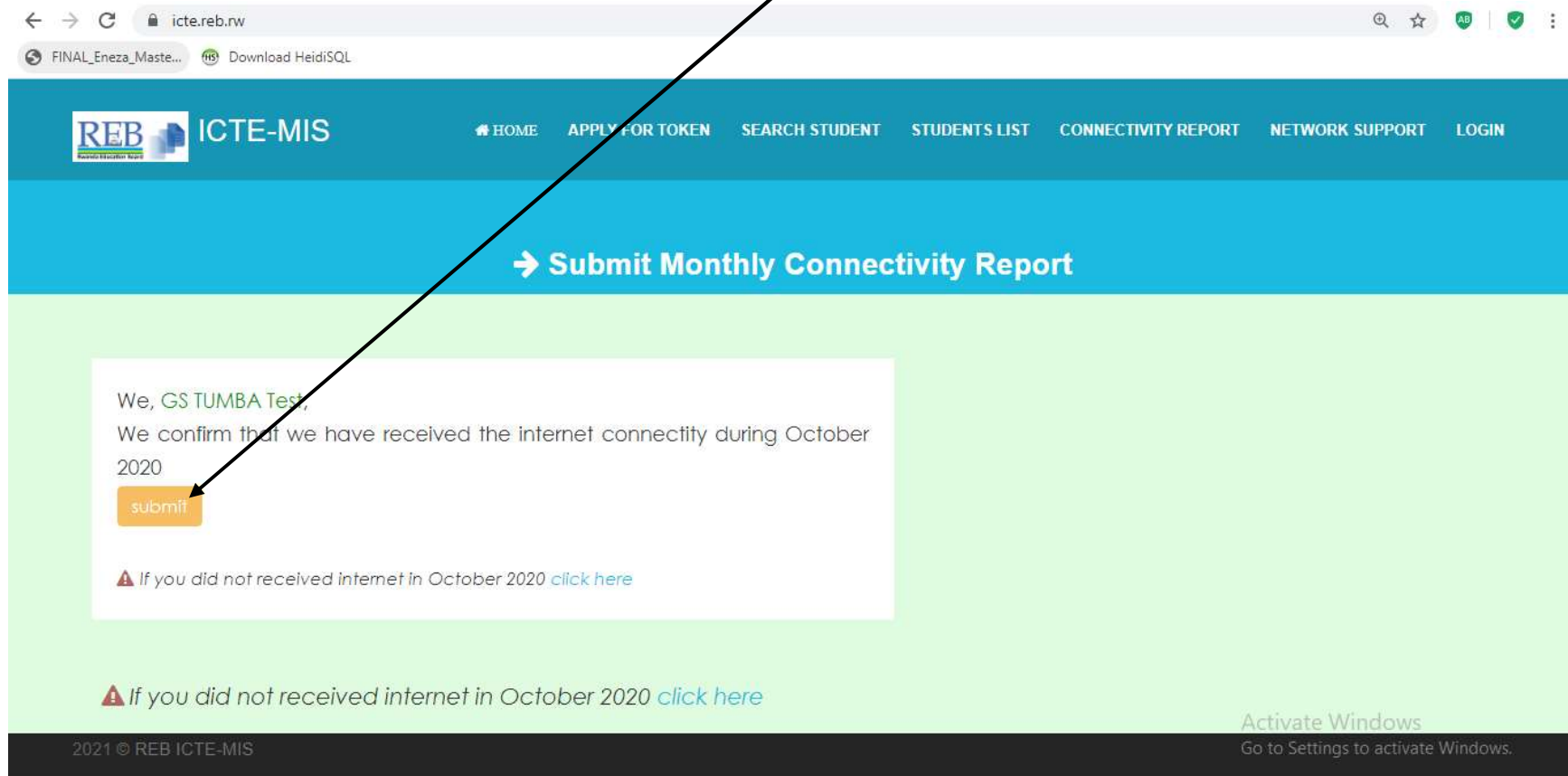
You have requested a token to submit the connectivity monthly report. The token has been generated: **CONN425342054** You have to report if you have received or not received the connectivity in October 2020

Did you received internet in October 2020 [Click here to report](#)  
Didn't you received internet in October 2020 [Click here to report](#)

At the bottom of the page, there is a footer with the text "2021 © REB ICTE-MIS".

The Windows taskbar is visible at the bottom of the screen, showing the search bar, taskbar icons, and system tray with the time "2:40 PM" and date "3/16/2021".

You will be prompted to the page that allows you to submit the report, Then click **submit**

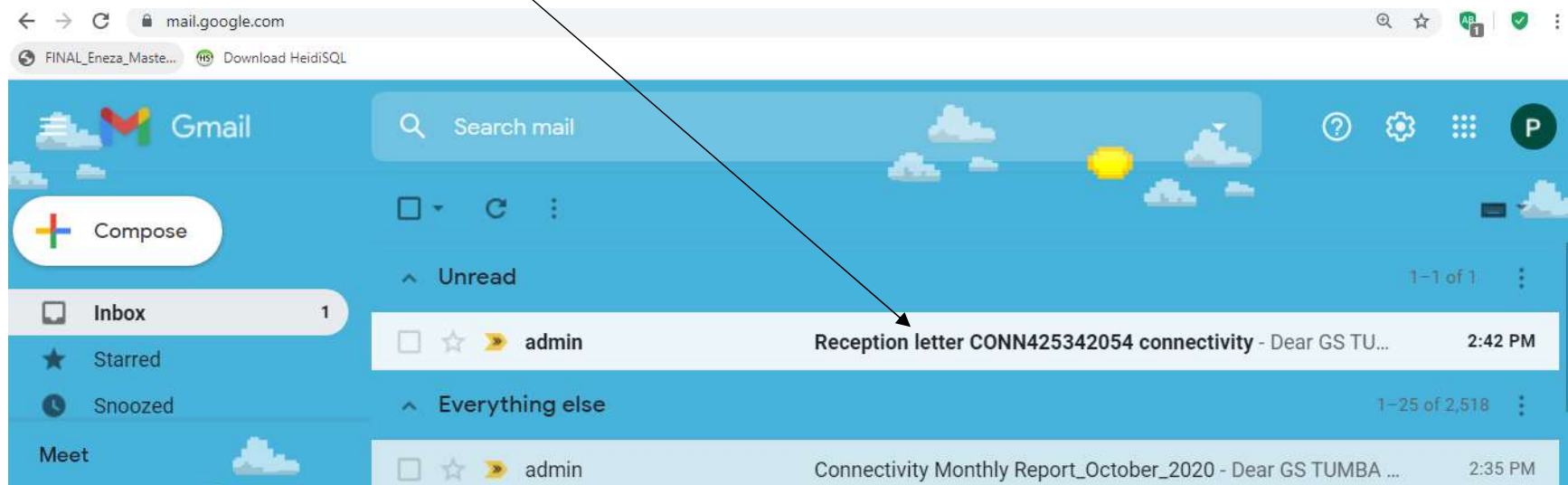


The screenshot shows a web browser window with the URL `icte.reb.rw`. The page header includes the REB logo and the text "ICTE-MIS". The navigation menu contains links for HOME, APPLY FOR TOKEN, SEARCH STUDENT, STUDENT'S LIST, CONNECTIVITY REPORT, NETWORK SUPPORT, and LOGIN. The main content area features a blue banner with the text "Submit Monthly Connectivity Report" and a white confirmation box. The confirmation box contains the text: "We, GS TUMBA Test, We confirm that we have received the internet connectivity during October 2020". Below this text is an orange button labeled "submit". A warning icon and text are present below the confirmation box: "⚠ If you did not received internet in October 2020 [click here](#)". A similar warning is located at the bottom of the page. The footer includes the copyright notice "2021 © REB ICTE-MIS" and a Windows activation watermark.

The system will give you notification that report reception letter is sent to your email

The screenshot shows a web browser window with the URL `icte.reb.rw`. The browser's address bar contains the URL and search, star, and security icons. Below the address bar, there are two tabs: "FINAL\_Eneza\_Maste..." and "Download HeidiSQL". The website header is teal and contains the REB logo, the text "ICTE-MIS", and a navigation menu with items: HOME, APPLY FOR TOKEN, SEARCH STUDENT, STUDENTS LIST, CONNECTIVITY REPORT, NETWORK SUPPORT, and LOGIN. A large blue banner with a white arrow points to the text "Submit Monthly Connectivity Report". Below this banner is a light green notification box with a close button (X) in the top right corner. The notification text reads: "Wonderfull ! GS TUMBA Test the report has been sent A letter of report reception will be sent to arkadimax2020@gmail.com". At the bottom left of the page, it says "2021 © REB ICTE-MIS". At the bottom right, there is a watermark for "Activate Windows" with the text "Go to Settings to activate Windows."

Reception letter is received via school email



Read email and click on download to check your report notification and file it as evidence of report, both REB and school will have this letter with QR code with security verification mechanism to avoid fraudulent transaction.



The click on Download



Rwanda Education Board

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P.O. Box 3817 Kigali  
Telephone : (+250) 255121482  
E-mail : [info@reb.rw](mailto:info@reb.rw)  
[www.reb.rw](http://www.reb.rw)

Ref No: CONN425342854

**From**

GS TUMBA Test  
South - Huye - Tumba

**To:**

Rwanda Education Board

**Monthly Internet Report for October 2020**

We have been receiving internet properly and consumed it effectively for the month of **October 2020** and we recommend REB to pay the service provided.

HAKIZIMANA ALEXANDRE  
GS TUMBA Test Headteacher



This is the generated report

***For the scenario 2 if the school did not receive internet follow the following steps***

**Demo with scenario where the school did not receive internet**



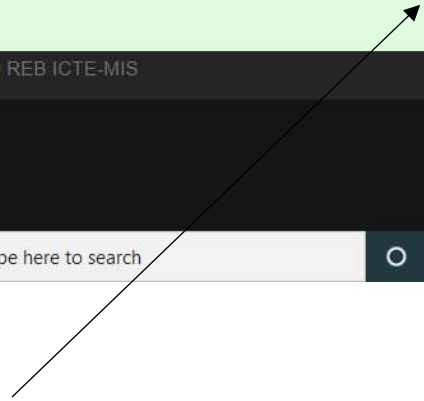
## → Submit Monthly Connectivity report for November

Dear **GS TUMBA Test**,

You have requested a token to submit the connectivity monthly report. The token has been generated: **CONN826692054** You have to report if you have received or not received the connectivity in November 2020

Did you received internet in November 2020 [Click here to report](#)  
Didn't you received internet in November 2020 [Click here to report](#)

Click Here



The screenshot shows a web browser window with the URL `icte.reb.rw`. The browser's address bar contains the URL and search, star, and security icons. Below the address bar, there are two tabs: "FINAL\_Eneza\_Maste..." and "Download HeidiSQL". The website header is blue and contains the REB ICTE-MIS logo and navigation links: HOME, APPLY FOR TOKEN, SEARCH STUDENT, STUDENTS LIST, CONNECTIVITY REPORT, NETWORK SUPPORT, and LOGIN. A prominent blue banner with a white arrow points to the text "Submit Monthly Connectivity Report". Below this banner is a light green box containing the following text: "We, **GS TUMBA Test**, We confirm that we did not receive the internet connectivity during November 2020". A red warning icon is followed by the text "It is a must to attach the supporting document if PDF formats". Below this is the instruction "Attach the supporting document:" and a file upload area with a "Choose File" button and the text "No file chosen". An orange button labeled "submit the Connectivity Monthly Report" is positioned below the file upload area. At the bottom of the green box, another red warning icon is followed by the text "If you have received internet in November 2020 [click here](#)". In the bottom right corner of the page, there is a watermark that says "Activate Windows Go to Settings to activate Windows." and a footer that reads "2021 © REB ICTE-MIS".

**Click here to attach the supporting document**

**Note:** Before you submit the report that the school did not receive internet, the system will request you to attach supporting document starting claim the school lodged to ISP and REB claiming that in that month that the school internet is not operational and requesting to fix it. This report must be in **pdf format** and follow bellow steps to attach the supporting document

Open

This PC > Desktop

Search Desktop

Organize New folder

- OneDrive - Rwand...
- This PC
  - 3D Objects
  - Desktop

Name
kamara ƚƚƚƚƚƚ (ƚƚƚƚƚƚƚƚƚƚƚ) • Instagram photos and videos_ƚƚƚƚƚ
Meeting monthly report MIS SMS
Message South
monthly report ok

File name:  All Files

Open Cancel

## Monthly Connectivity Report

Connectivity during November 2020

**Warning:** It is a must to attach the supporting document if PDF formats

Attach the supporting document:

No file chosen

**Warning:** If you have received internet in November 2020 [click here](#)

Activate Windows  
Go to Settings to activate Windows.

# Monthly Connectivity Report

Connectivity during November 2020

It is a must to attach the supporting document if PDF formats

Attach the supporting document:

Choose File No file chosen

submit the Connectivity Monthly Report

If you have received internet in November 2020 [click here](#)

Activate Windows  
Go to Settings to activate Windows.

Open

This PC > Desktop

Search Desktop

Organize New folder

- OneDrive - Rwand...
- This PC
- 3D Objects
- Desktop


Name
kamara rindiert (@kamaraindiert) • Instagram photos and videos_rindes
Meeting monthly report MIS SMS
Message South
monthly report ok

File name: internet issue report.pdf All Files

Open Cancel

← → ↻ icte.reb.rw

FINAL\_Eneza\_Maste... Download HeidiSQL

 **ICTE-MIS**

HOME APPLY FOR TOKEN SEARCH STUDENT STUDENTS LIST CONNECTIVITY REPORT NETWORK SUPPORT LOGIN

## → Submit Monthly Connectivity Report

We, **GS TUMBA Test**,  
We confirm that we did not receive the internet connectivity during November 2020

⚠ It is a must to attach the supporting document if PDF formats

Attach the supporting document:

Internet Issue report.pdf

⚠ If you have received internet in November 2020 [click here](#)

Activate Windows  
Go to Settings to activate Windows.

2021 © REB ICTE-MIS

Then click **submit the connectivity Monthly report**, Reception letter will be sent to your email





Rwanda Education Board

P.O Box 350, Kigali - Rwanda  
P.O Box 3817 Kigali  
Telephone : (+250) 255121482  
E-mail : info@reb.rw  
www.reb.rw

Ref No: CONNS26692054

**From**

GS TUMBA Test  
South - Huye - Tumba

**To:**

Rwanda Education Board

**Monthly Internet Report for November 2020**

We confirm that we did not receive the internet connectivity during **November 2020** and we recommend REB to suspend the payment.

[Click here download the supporting document](#)

HAKIZIMANA ALEXANDRE  
GS TUMBA Test Headteacher



This is the generated report if the school did not receive internet